

FLY AMERICA ACT WAIVER
For Use of Non-U.S. Air Flag Carriers

Federal Travel Regulations require that U.S. carriers must be used for travel that is to be reimbursed from federal grants and contracts. This policy is called the **Fly America Act**

1. Travel that is to be reimbursed from federal grants and contracts must be booked through U.S. air carriers except in the following circumstances:
 - When the use of U.S airline service would extend travel time (including delay at origin) by 24 hours or more
 - When the costs of transportation are reimbursed in full by a third party such as a foreign government or an international agency
 - When U.S. carriers do not offer nonstop or direct service between origin and destination. However, a U.S. carrier must be used on every portion of the route where it provides service unless when compared to using a foreign air carrier such would:
 - °Increase the number of aircraft changes outside the United States by two or more
 - °Extend travel time by at least six hours or more
 - °Require a connecting time of four hours or more at an overseas interchange point.
2. When one or more of the above circumstances apply, **provide an explanation** indicating the appropriate exception.
3. Code-sharing agreements with foreign air carriers, whereby American carriers purchase or have the right to sell a block of tickets on a foreign carrier, comply with the Fly America Act Regulations. The ticket or documentation for an electronic ticket must identify the U.S. carrier's designator code and flight number.
4. Some funding sources may not recognize code-sharing as being compliant with Fly America Act regulations. **When the fund source policy is more restrictive than CSU travel policy, the more restrictive policy applies.**

Please note: you must use a U.S. flag air carrier on every portion of the route where it provides service unless you qualify for a waiver. Cost, convenience, or the destinations are not included in the list of qualifying exceptions used to determine the non-availability of a U.S. flag air carrier. THE SIGNED COMPLETED FORM SHOULD BE RETAINED IN DEPARTMENT PROJECT RECORDS.

I certify that to the best of my knowledge, the above is a complete and accurate statement.

Traveler's Signature _____ Date _____

Principal Investigator's
Signature (if not traveler) _____ Date _____